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## Procedure for reporting on the quality of education

The dean submits faculty's educational quality and makes recommendations to the rector on the faculty's measurable standards annually cf. [UCPH's guidelines for the deans' reports on the quality of education to the rector.](#)

The report summarises the year's program reports and program provides a status on trends as well as the current and planned faculty and departmental initiatives that are to ensure the quality of education.

The report also describes how the dean has followed up on the rector's latest feedback about the faculty's educational quality. In reports are also included uddannelsesevalueringsrapporter and action plans for program [evaluations](#).

The dean submits the quality of education on 1 October and is set at 1 November quantifiable standards to the rector.

The dean is responsible for following up on the rector's feedback on the quality of education.

### Procedure

The dean reports about the quality of education to the rector on 1 October.

The Rector decides on the dean's reporting on the quality of education in December. In December and January shall be notified to the feedback in the faculty management.

The department's program report is 1 April, see the [Procedure for program reports](#).

In the April - June report will be discussed at a meeting between the vice-dean for education and the department and Head of Studies. The meeting also discussed the rector's latest feedback about the faculty's educational quality, and optionally further follow-up on same.

Discussions and agreements from the meeting summarised in an agreement are incorporated into the following year's discussion of the program report.

Then summarises U&S this year's program reports and documents in the template UCPH makes available for reporting.

The report is presented to the dean and discussed in the faculty management in September.

The dean submits the faculty's quality of education to the rector by 1 October.

In September or October Education & Student Services submit a revision of the quantifiable standards for the dean, and the proposal is discussed in the faculty management.

No later than 1 November the dean present the measurable standards to the rector.

The rector must approve the measurable standards by 1 December, and the treatment of next year's program reports are based on the standards approved.

The Rector decides on the dean's reporting on the quality of education in December, after which it is discussed in the faculty management.